**LRES Student Conference Travel Application**

The aim of these funds is to provide financial assistance to undergraduates and graduates wishing to present their research, as a talk or poster, at a seminar/workshop or conference. Eligible expenses include registration, transportation and lodging. The research must have been performed with the guidance of a LRES faculty/staff member and pertain to the LRES disciplines.

Application requirements:

1. An abstract of the work you plan to present complete with title, full author list and text. The text should be no longer than 250 words.
2. A short explanation (1‐2 paragraph) of why attending the meeting would be particularly beneficial for you.
3. Copy of your transcript.
4. A narrative budget of your requested sum. Include details of other support and money you may have raised, or applied for, from your faculty/staff sponsor or other source.

**Application Dates:**

January 31st, April 30th, September 30th, November 30th and should be sent to:

Jill Scarson, LRES Dept, 334 LJH, Montana State University, Bozeman, MT.

**Review Committee: LRES Student Nominations Committee – The committee will share their recommendations with the Department Head who will inform you of the decision** within 2 weeks of the application deadline.

Funds: Funding may be as much as $500 per application.

NOTE: College of Agriculture also has an open call with due dates: Nov. 15 & April 15 for following semester. Find details at: <http://agriculture.montana.edu/students/studentscholartravelawards.html>

The Graduate School also has funding resources: <http://montana.edu/gradschool/fellowships>

**Requirements of successful applications:**

Submit a travel application form 2‐4 weeks before your travel and a post‐travel form including all receipts *within 2 weeks* of the meeting end date. Work with Ana Murphy in the LRES Office to complete this.

*After the meeting/symposium etc*. Submit a short (1‐2 paragraph) statement of what was educationally fulfilling about the meeting to the committee, how your presentation went reflecting on what you learnt from the process and delivery. Address the report to Dr. Lisa Rew (lrew@montana.edu) within 2 weeks of the meeting end date.